

First they need to create a contact in Protractor and assign it with both < Parts Supplier > and < Supplier Connection > contact category.

Then go to Tools | Location | Parts Supplier Setup.

Click on the supplier just created, in this case the supplier is named "Nexpart".

Choose Connection Type of Nexpart or WHI Solutions (Wrench Head).

Enter the user name and password here.

Enter the catalog user ID assigned by Protractor.

If this is your default supplier you can check the Default Online Parts Supplier check box.

The screenshot shows a 'Supplier' dialog box with the following fields and options:

- General** tab is selected.
- Credit Limit:** A text box containing '\$' followed by a redacted value.
- Note:** An empty text area.
- Support Online Order:** A checked checkbox.
- Type:** A dropdown menu with 'Supplier Connection Setting' selected.
- Connection Type:** A dropdown menu with 'WHI' selected.
- User Name:** A text box with a redacted value.
- Password:** A text box with redacted characters and an information icon.
- Options:** Three unchecked checkboxes:
  - Show available item(s) only
  - Always place order at the main store.
  - This connection is for testing only.
- Buttons:** 'Undo', 'OK', and 'Cancel' buttons at the bottom.

Hit save now and the Nexpart supplier setup is completed.